

# Chancellor's CABINET HIGHLIGHTS



This is a publication of the Contra Costa Community College District Chancellor's Office to Employees of the District.

**Members of the Chancellor's Cabinet:** *Helen Benjamin*, Chancellor; *Peter Garcia*, President, LMC; *Eugene Huff*, Associate Vice Chancellor, Chief Human Resources Officer; *Mojdeh Mehdizadeh*, Associate Vice Chancellor, Chief Information Officer; *Doug Roberts*, Associate Vice Chancellor, Chief Financial Officer; *Diane Scott-Summers*, Interim President, DVC; *McKinley Williams*, President, CCC

June to July 2007

## **Mission**

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to effectively educate students and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

~

## **Chancellor's Cabinet Retreat**

An all day Chancellor's Cabinet retreat has been scheduled for September 4, 2007, at the CCCSIG facility in Pleasant Hill. Media relations training will be given and the vice presidents will be invited to participate in this training. The remainder of the day will focus on planning for 2008 and will be facilitated by Linda Laskowski.

## **Datatel Active Campus Portal**

A *web portal* for students and faculty is coming to CCCCD. A web portal is used to describe a site created to function as a single point of access to information on the web, internally and externally. Portals present information from diverse sources in a unified way. A recent article titled, "All Roads Lead to Portal," (Campus Technology Journal, June 2007), indicates that portal deployment jumped from 23% to 43% at community colleges between 2002 and 2006 and from 28% to 74% at public, four-year universities.

To stay current and meet the needs of our students, the Chancellor's Cabinet approved funding in the amount of \$95,000 for initial hardware and software purchases, as well as annual licensing costs of approximately \$20,000 to maintain the Districtwide active campus portal. Implementation will begin in early 2008 and will include an implementation committee representing all constituencies.

### **Governing Board Topics for Remainder of 2007**

The following special reports/items will be presented at the Governing Board meetings for the remainder of this year:

August 2007	Emergency preparedness
September 2007	College and District accomplishments in 2006-2007
October 2007	Orientation to accreditation for Board members
November 2007	CLARUS study results
December 2007	Organizational meeting

Effective August 29, 2007, the new start time for open session of Governing Board meetings will be 6:00 p.m. The November study session will begin at 5:00 p.m.

### **New Security Measures**

New security and reporting measures have been in place since spring 2006 to ensure proper control of student grades. Access to grade changes and transcript maintenance has been limited to no more than 11 permanent admissions and records staff members. A monthly management report has been provided to admissions directors to review and audit all changed grades. Finally, procedures have been put in place in the admissions departments to ensure that all staff members lock their computers when they leave their desks.